

**Clemson University
Commission on Classified Staff Affairs
Executive Committee Minutes
November 25, 1991**

Present: Patsy Sowell, Lillian Lappie, Lynn Belding, Ben Morton, Teri Alexander, Mike Simmons, Ruth Taylor, Ron Herrin, Kay Long, Ray Thompson.
Absent: Fran Massey, Jana Mize, Sandy Smith, Dick Simmons.

Reports from the Chair:

Patsy called the meeting to order. The October minutes have not been completed or routed to members. The December Executive meeting will be moved to January 6, 1992 at 2:15pm in the Conference Room at University Square.

Stassen Thompson will be the December guest speaker. John Ludeman and Patsy will be working on the Ad Hoc committee recommended to study faculty and staff relations. Patsy has received volunteers. Patsy has also sent a letter of endorsement to Judith Haislett concerning the Crisis Debriefing program.

Several topics were discussed for Commission meetings. Deb Babel, Administrative Services Librarian is interested in speaking at the January meeting. Food Services and Workers Compensation are two possible topics.

Ron Herrin raised a question for the Executive Committee. Some employees have expressed an interest in equal paychecks with premiums split evenly between both paychecks. There are some problems with this method of splitting premiums for insurance, annuities, bonds, etc. An even split causes some problems with effective dates, coverage dates, etc. Ron asked for the feeling of the Committee about this issue. While the Executive Committee is aware that employees are interested, the Committee is not sure if a majority of employees want the change. Ron was asked to talk with the group who directed the idea to him to explain the pro's and con's and get a better idea of the consensus.

Committee Reports

Welfare - Lillian Lappie reported. One employee reported concern over the EPMS system. He was penalized when his military service, annual leave and

leave without pay taken concurrently resulted in his performance date changing to July 1991 - thus making him ineligible for a merit increase. He is pursuing this through other channels.

Dave Fleming of Institutional Reserach will speak to the Committee in December on evening classes. The Welfare Committee also received letters about the insurance premium issue along with a concern about savings bonds.

Parliamentarian - Mike Simmons presented a one-time resolution for approval by the Committee. The resolution deals with the issue of a Representative who is completing their term but yet has been elected as an official (e.g. Sandy Smith is completing her term this year, but has been elected Vice-Chairperson). The resolution was approved with some amendments to be discussed before full Commission in December.

Communications - Ben Morton responded to the newsletter problems. Ruth Taylor suggested that the newsletter be numbered and lettered in a formal fashion. Teri Alexander suggested an official logo. Ben wants the Commission to continue to support the \$1.00 a payperiod campaign for the Scholarship Fund. He is also supportive of staff participation in Graduation ceremonies. The Executive Commission agrees that staff participation is important.

Ad Hoc Election - Kay Long distributed copies of information that was mailed to the areas that have representative slots opening. (There are seven).

Policy - Lynn Belding reported. No meeting.

Treasurer - No report from Jana Mize.

Scholarship - Patsy Sowell gave an update on the golf tournament. 22 teams are scheduled to play. Twenty holes have been sold for approximately \$2000.00 .

Old Business - No old business to report.

The meeting was adjourned at 4:15pm. Recorded by Teri Alexander.

NEXT EXECUTIVE MEETING - Monday, January 6, 1992 - 2:15pm - Conference Room at University Square.